

SCRUTINY COMMISSION FOR RURAL COMMUNITIES

MONDAY 17 JUNE 2013
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Previous Meeting held on 26 March 2013** 3 - 6
4. **The Impact of Welfare Reform** 7 - 14
5. **Update on Superfast Broadband in Rural Areas** 15 - 20
6. **Use of Homecare Monitoring System - Update** 21 - 22
7. **Review of 2012-2013 and Work Programme 2013-14** 23 - 34
8. **Notice of Intention to Take Key Decisions** 35 - 46
9. **Date of the next Meeting**

Monday, 15th July 2013



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

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Committee Members:

Councillors: D Over (Chairman), D Lamb (Vice Chairman), D Sanders, D McKean, E Murphy,
D Harrington and N Sandford

Substitutes: Councillors: S Allen, J R Fox and Sylvester

Further information about this meeting can be obtained from Paulina Ford on telephone 01733
452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
SCRUTINY COMMISSION FOR RURAL COMMUNITIES
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON
26 MARCH 2013**

Present: Councillors D Over (Chairman), D McKean, J Peach, D Harrington E Murphy and N Sandford

Officers in Attendance:	Mark Speed	Transport and Infrastructure Planning Manager
	Richard Mayes	Passenger Transport Contracts and Planning Manager
	Julia Chatterton	Flood and Water Management Officer
	Dania Castagliuolo	Governance Officer

1. Apologies for Absence

Apologies were received from Councillors Sanders and Lamb.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest.

3. Minutes of the meeting held on 14 January 2013

The minutes of the Scrutiny Commission for Rural Communities meeting held on 14 January 2012 were approved as a true and accurate record.

4. Flood and Water Management Activities Undertaken by Peterborough City Council

This report was presented to the Commission to inform them of the work being carried out by the Council within the area of water management and to assist with raising awareness of flood risk and water management issues within Peterborough.

The Commission was requested to note the report, endorse the services being provided and offer suggestions for inclusion in the work programme.

Members were also asked that following the meeting they utilise any future opportunities as Councillors to raise awareness of the need for residents and businesses to prepare for severe weather events (e.g. flood risk and drought).

The following comments, observations and questions were raised:

- Members queried whether Peterborough City Council had the option to use resources from other authorities if necessary. *The Flood and Water Management Officer informed Members that Peterborough worked closely with other authorities in Emergency Planning and with the Planning Development Management Team. The right approach would be to look at a catchment area as a whole to enable resources to be shared and authorities to learn from each other.*
- Members queried whether the issue with the water pumps in Thorney had been resolved. *Members were informed that Anglian Water had resolved the problem by replacing the*

wastewater (foul) pumps. The company's data also showed that the rain water was not entering into the foul system.

- Members queried whether plans for new developments in Thorney were being reviewed in terms of whether the water systems could cope with the new builds. *Members were advised that following detailed discussions Anglian Water had advised that they felt their water systems would be able to cope with the new development.*
- Members were concerned that the B1040 road was being closed due to flood warnings when the road did not appear to be flooded. *Members were advised that Peterborough City Council closed the North Bank road. However the B1040 was the responsibility of Cambridgeshire County Council and it was understood that they were looking at ways of addressing issues. The Environment Agency had also been asked to reassess the timings of their flood warnings. However the roads would always need to be closed before water levels were due to rise for the safety of residents.*
- Members queried what the Council's biggest concern would be if the weather continued to stay extreme. *that the Flood and Water Management Officer advised members that in her opinion it could be the element of new developments and the changes in drainage systems. The concern was not with work the Council carried out but whether the forthcoming Government regulations would lay an appropriate foundation to ensure the new system would run correctly.*
- Members queried whether the Council were the right point of contact if there was an issue with dykes or drains. *Members were advised to contact the Council and even if it was not Council property they could find out who it belonged to. If, for example, there was an issue with a private land owner's management of a watercourse and this posed a risk to the community then the Council could act to get them to comply with relevant legislation i.e. enforcement action could be taken.*
- Members queried whether it would be possible to object or recommend that a new development should have water retention or drainage systems built in to the planning application or would this be at the discretion of the developer to decide. *Members were informed that from April 2014 it would be possible for the Council to insist that these measures were put in place.*

ACTION AGREED

The Commission noted the report and endorsed the Flood and Water Management services being provided by the Council.

5. Passenger Transport and Bus Services in Rural Areas

This report was delivered along with a presentation at the request of the Commission who requested information on the following items:

- Any Developments with Call Connect
- A description of rural services as they stood
- Likely Problems and development

The report advised the Commission that there were no recent developments regarding Call Connect however as part of the bus service review options around expanding existing demand response (including all Call Connect) was being considered.

The Commission were advised that Members had received an invitation to contact a member of the transport team regarding any concerns they may have had regarding the reduction in subsidised passenger transport services as a result of budget changes adopted on 6 March 2013 at full Council.

Among the services subsidised were:

- Some of Stagecoach's weekend and evening buses

- Local Link 401/401A, 404, 406, 407, 408, 410, and 411 Enterprise
- Local Link 413 Centrebus
- Community Link and Dial-a-Ride

Members were asked to consider the report, feedback any comments to officers and were also recommended to make an appointment with the team to discuss the item further.

The following comments, observations and questions were raised:

- Members were concerned that the budget saving would not be achieved as it was not going to be looked in to for a further six months and £750,000 would already have been spent. *The Transport and Infrastructure Planning Manager advised members that there was more money in the transport pot this year therefore that would allow the transport team six months to find £600,000 savings.*
- Members were concerned that elderly people and rural people would be impacted the most by these changes and queried whether the Equality Impact Assessment would reflect this. *Members were informed that the Equality Impact Assessment would look at elderly people and people in rural areas.*
- Members queried what the budget was for the transportation service in 2013/14. *Members were informed that for the whole year the budget was around 1.4 million pounds.*
- Members queried whether any other contracts other than those indicated in 4.1 of the report needed to be reviewed on 1 April. *Members were informed that all of the Local Link contracts would be reviewed on 1 April 2013.*
- Members queried why Call Connect was not included in the review. *Members were informed that the demand responsive services would be used where the timetabled bus services were extracted.*
- Members commented that all Equality Impact Assessments should have been carried out before the decisions to cut services were made as once the budget had been halved there was no opportunity to retract. *Members were advised that Equality Impact Assessments were taken on Local Link in the first stage because the contract expired on 31 March 2013 therefore that service needed to be assessed quicker to enable a procurement exercise to take place however Equality Impact Assessments would also be undertaken on voluntary Partnership and Luxicab.*
- Members queried whether the reason the Council found themselves in the situation of having to make these cuts was because Enterprise had underbid for the contract and they were currently asking for an increase. *Members were advised that an independent assessment had been carried out and it confirmed that Enterprise's funding was at least £500,000 short for them to carry out all of the services efficiently.*
- Members commented that the perception was that buses in rural areas were not used to full capacity therefore they were not important and queried whether the council were being pro active in finding alternative ways to fund the rural bus services. *Members were advised that surveys of use, reviews and Equality Impact Assessments had been carried out along with lots of consultation however the transport services had to work with the budget allocated as a single bus could cost up to £180,000 per year to run.*
- Members suggested that the Council promoted events to encourage people to use the bus service more frequently.
- Members suggested that the Council was as creative as possible with the funding available to cover as many areas that would be without a service as possible. *Members were informed that this was currently being investigated along with demand response services being included if it was not possible to have a timetabled service in an area.*
- Members queried whether it would be possible to have a minibus in the place of stagecoach buses on routes that were underused. *The Passenger Transport and Planning Manager advised Members that there would be certain requirements in terms of vehicles that could be used on bus routes particularly with minibuses in relation to the Equalities Act.*

- Members suggested that school bus services were also used by the general public and the last bus in the evening was more reliable.
- Members asked if the opportunity for people to use their bus pass was reduced then the cost to the Council would diminish. *The Transport and Infrastructure Planning Manager advised the Commission that it was part of national legislation that certain groups of people received concessionary bus passes. The Council did not receive all of the costs to pay the concessionary fare bill. Negotiations had taken place with operators and stagecoach had capped the payment. The Council no longer paid the full amount for concessionary fares.*
- Members queried why the 410 bus service to the cinema ran from 12 to 4pm as most people went to the cinema in the evening. *Members were informed that it was because the route was part of a timetabled service although something that could be looked in to was the frequency of services, cost and whether it could be integrated with another route. The services had to match a certain criteria to make them work and for the Council to get the best use out of them.*
- Members were concerned that the £430,000 grant from the Department for Transport that was allocated to the Council's revenue budget was being spent on Provision of Public Transport Information when cuts were being made to the transport services. *Members were advised that government would only reimburse the Council if they thought the scheme was appropriate and the money had been spent on Sustainable Transport*
- Members queried whether there were any plans for the transport team to go to the different wards in Peterborough to update residents on future plans and intentions and the possible impact. *Members were advised that a meeting had already been held with Passenger Focus who were currently helping to develop an appropriate communication plan.*

ACTION AGREED

The Commission requested that the Transport and Infrastructure Planning Manager:

1. Provide the Commission and Parish Councils with information on the performance of the Call Connect transport service.
2. Provide the Commission with the results of the Equality Impact Assessments once they had been completed

6. Notice of Intention to Take Key Decisions

The Committee received the latest version of the Council's Notice of Intention to Take Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

The Committee noted the latest version of the Council's Notice of Intention to take key Decisions.

The meeting began at 7.00pm and ended at 9.00pm

CHAIRMAN

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 4
17 JUNE 2013	Public Report

Report of the Executive Director of

Contact Officer(s) – Leonie McCarthy, Social Inclusion Manager
Contact Details - 01733 864308

THE IMPACT OF WELFARE REFORM

1. PURPOSE

To inform the Committee of the impacts of Welfare Reform and the work being undertaken through the Peterborough Community Assistance Scheme to tackle poverty and destitution.

2. RECOMMENDATIONS

To review the programmes of work identified to tackle poverty and endorse or make recommendations for amendments and/or additions.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- Creating Stronger and Safer Communities by making Peterborough Safer and empowering local communities
- Creating Opportunity, Tackling Inequality by supporting vulnerable people, improving skills, education and health
- Delivering Substantial and truly sustainable growth by increasing economic prosperity.

4. BACKGROUND

In 2012 the Welfare Reform Act was introduced to the UK. This was the biggest reform of social security in 60 years.

The reform of the welfare system was designed to deliver £18billion savings nationally initially, with a further £10billion thereafter.

The aims were also to make the system of benefits and tax credits fairer and simpler, create incentives to get more people into work by ensuring that 'work always pays', protect the most vulnerable in our society and deliver fairness to those claiming benefit and to the tax payer.

The changes for Peterborough include

- Council Tax Benefit (c8,000 households now paying for the first time)
- Under occupancy rules (1,737 households will be unable to meet their rents through housing benefit payment)
- Social Fund and Community Care Grants (£1.2m removed in grants and loans, but replaced with Local Welfare Provision)
- Benefit Cap (expected to affect c200 households in Peterborough from July 2013)

There are also some major infrastructure changes in the way that benefits will be awarded including the introduction of Universal Credit in early 2014 to replace current welfare benefit support, the introduction of Personal Independence Payments for new claimants (October 2015)

for existing claims) and Employment Support Allowance (income benefit/income support – claims limited to one year)

Total loss of direct benefit income to Peterborough as a result of welfare reform is estimated to be in the region of £26.20m.

Our research into the impacts of welfare reform also included looking at the unintended consequences which we believe may include:

- A reduction in High Street economy
- Increased evictions
- Overcrowding
- Increased acquisitive crime and shoplifting
- Domestic Abuse
- Loan sharks
- Substance misuse
- Mental and Public Health issues
- Fuel Poverty

5. KEY ISSUES

In replacement of the £1.2m social fund, which incorporated Crisis Loans and Community Care Grants, Peterborough City Council was this year awarded £803,904 to tackle poverty and destitution.

To ensure these funds would mitigate the significant impacts of Welfare Reform, a group of strategic partners from the voluntary, private and statutory sector, working on issues to tackle poverty, were brought together to form a Welfare Reform Steering Group.

The purpose of this group is to:

- Provide a strategic overview of future welfare changes and implications
- Oversee delivery of a Peterborough Community Assistance Scheme (PCAS) and any emerging trends/issues
- Understand the impact of Universal Credit and other welfare changes and to provide the necessary support and resources to enable a smooth transition for affected clients in Peterborough

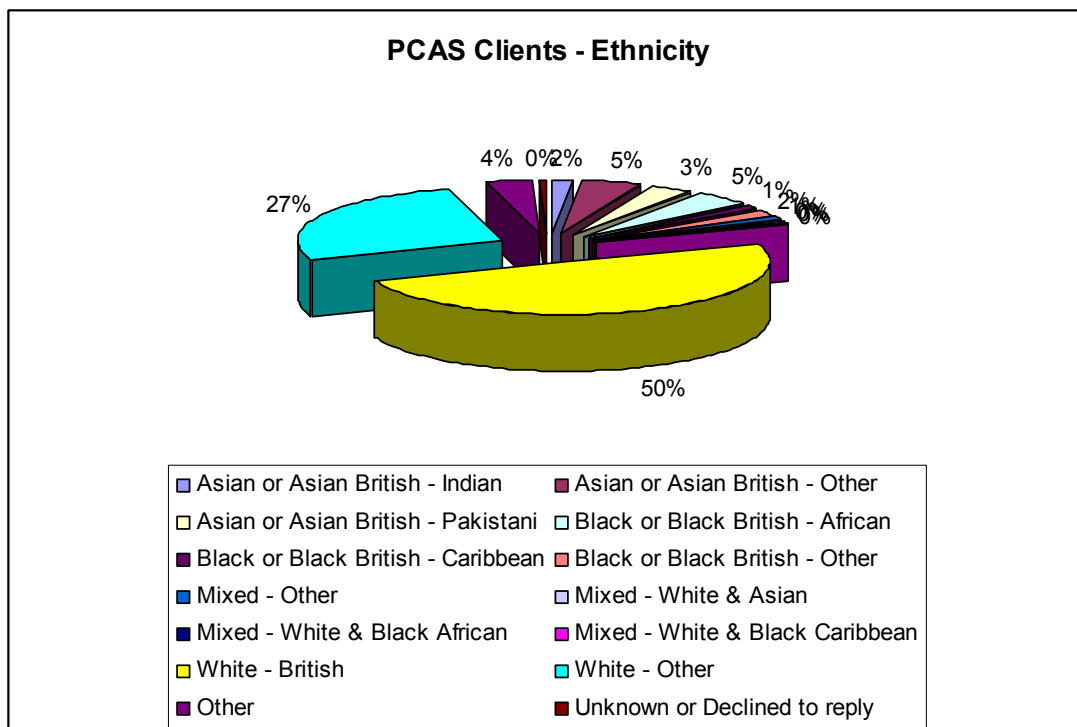
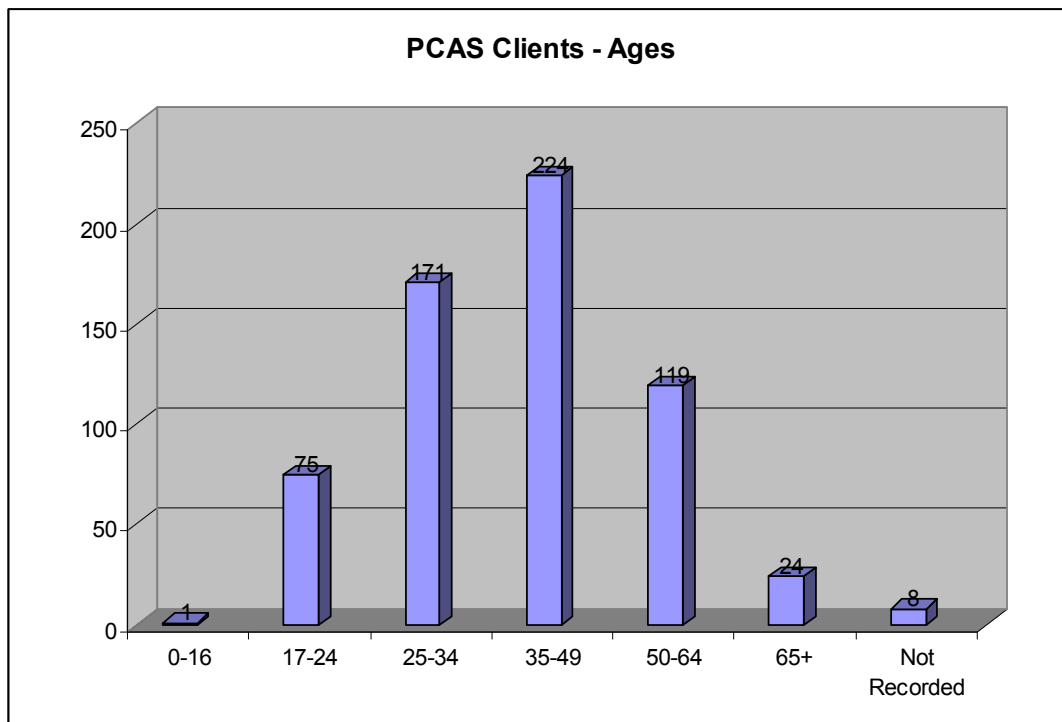
Through research and wider consultation the group have agreed an action plan to provide the following outcomes for Peterborough:

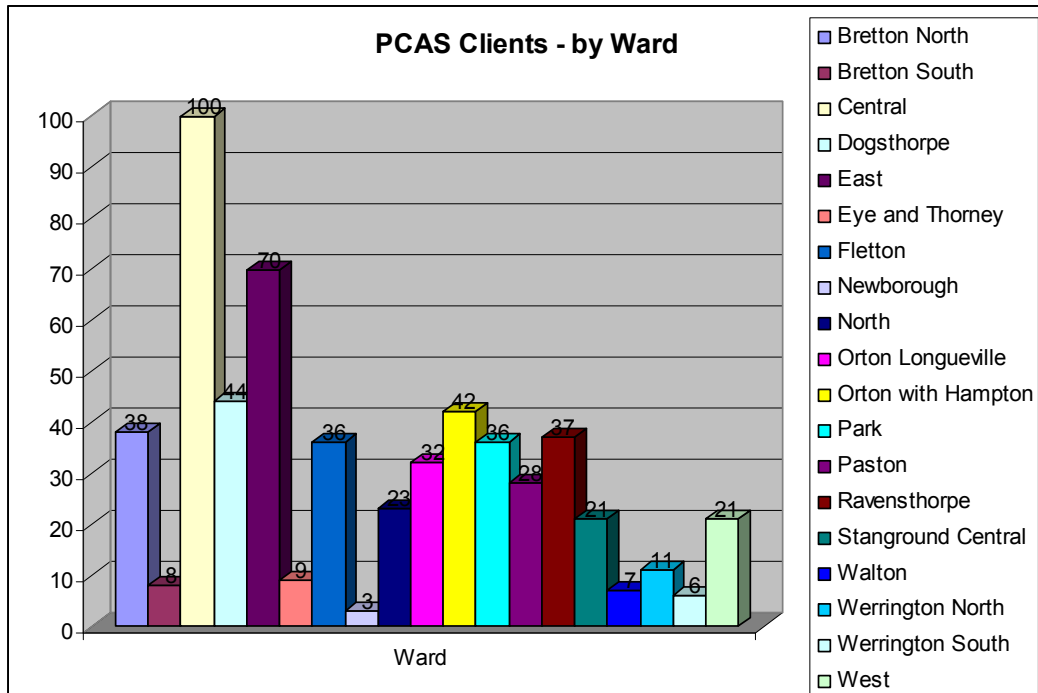
- Maximisation of Income
- Reduction of debt
- Crisis intervention

To ensure delivery of these outcomes the Peterborough Community Assistance Scheme (PCAS) was set up to provide:

- Peterborough's first Credit Union (managed by Rainbow Saver Credit Union)
- A basic needs facility for furniture, white goods and general crisis provision (managed by Carezone, Kingsgate)
- A specialist voluntary information and advice network (incorporating Age UK, Citizens Advice Bureau, Disability Information and Advice Line, Peterborough Council for Voluntary Service and Peterborough and Fenland MIND)
- Peterborough's first citywide Foodbank with 6 outlets to date (led by Kingsgate Church)

The first three months of the programme are to ascertain the need of clients and the level of resources required going forward. The majority of clients eligible for PCAS assistance have been referred directly from the Department of Work of Pensions to the Citizens Advice Bureau for screening and advice. This enables the scheme to ensure that those most in need and eligible for support are assisted to maximise income and reduce debt. A breakdown of the clients who accessed the service in April 2013 is illustrated in the following graphs:





Where appropriate a voucher system enables clients to access basic needs – food, beds, clothing, heating, essential household items, furniture, white goods, etc.

If clients are assessed to require specialist information and advice, i.e disability, mental health, volunteering opportunities etc, they are referred to the relevant PCAS advice agencies.

Data is collected at all points of contact with clients to ascertain trends and issues, including information relating to Equality and Diversity.

During phase one work will be undertaken to provide a City Centre Hub which will be a one stop service for the PCAS scheme. The hub will also incorporate access to employment opportunities, volunteering, business start up, information and advice, fuel poverty initiatives, financial management and budgeting training, ICT access and training.

There will also be a roll out of basic benefits and debt training for community based agencies and groups to provide early intervention and support to local residents and communities affected by welfare reform.

During the coming months we will deliver a Rogue Traders Action Plan and Tackling Illegal Money Lenders action plan.

6. IMPLICATIONS

We are exploring methods to measure the performance of our work which will include:

- Reduction of clients returning after early intervention
- No of clients securing voluntary, business start up or employment opportunities
- No's of individuals and community groups trained in basic advice support
- No' s of clients joining the credit union and undertaking money management training
- Decrease in basic needs provision
- Increase in skills development course completions
- Reduction in rough sleepers and destitution
- Increase of rogue traders and illegal money lenders fined or imprisoned
- Increase in private organisations committed to support the work of PCAS
- Increased befriending and neighbourhood support schemes

7. CONSULTATION

Consultation on this work has been developed from the Tackling Poverty consultation which has been undertaken over the past 2 years. Groups involved in the consultation are below:

Accent Nene	MIND
Age UK Peterborough	New Hope Charity UK
Axiom Housing Association	Peterborough Primary Care Trust
Barnardos	Peterborough Citizen's Advice Bureau
Birmingham City Council	Peterborough Council for Voluntary Service
CHS group	Peterborough Environment City Trust
Circle Anglia	Peterborough British Red Cross
City College Peterborough	Peterborough RePaint Scheme
Cross Keys Homes	Peterborough Streets
Department of Work and Pensions	Rainbow Saver Anglia Credit Union
DIAL Peterborough	Salvation Army
Cambridgeshire Re-Use and Recycle Network CCORN	Serco
Faith and Communities Network	Social Finance Group
Greater Peterborough Partnership	Sodexo Justice Services
St Giles Trust	Spurgeons
Home Group	
Hyde Housing	
Kingsgate Community Church	

8. NEXT STEPS

- The PCAS steering group will now explore the options for a central one stop service.
- An overarching Poverty Strategy to incorporate the work of PCAS is being developed.
- Data sharing, research and intelligence gathering protocols will be expanded across relevant agencies.
- Monthly performance management reports on outcomes achieved will be shared among partners.
- Networking and good practice sharing with authorities across the UK

9. BACKGROUND DOCUMENTS

None

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10. APPENDICES

Appendix 1 - PCAS Briefing document

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Peterborough Community Assistance Scheme

Changes to the Social Fund and Community Care grants

What is happening?

From 1 April 2013, the Social Fund and Crisis Loans will cease. This means that the Department of Work and Pensions (DWP) will no longer be providing money to deal with emergency situations. A scheme is being established to support people facing hardship and requiring urgent assistance; this is called the **Peterborough Community Assistance Scheme (PCAS)**

What is the Peterborough Community Assistance Scheme?

The Peterborough Community Assistance Scheme (PCAS) can help people going through unexpected difficulties who require urgent assistance. The scheme aims to help you meet your basic needs as quickly as possible and will provide you with the support and advice to help you avoid similar problems in the future.

Who can Peterborough Community Assistance Scheme help?

- You must be over 16 years of age
- You must be on means tested benefits
- You must be facing hardship or dealing with an emergency situation
- You must be registered for council tax in the Peterborough council area
- If you are not in receipt of benefit payments, we may still be able to help you if you are experiencing exceptional difficulties

What help is available?

We can help you in the following ways:

- By providing emergency food
- By providing emergency furniture or other basic needs such as a pram, clothing, toys or household items
- One off emergency heating or lighting payment
- Emergency electrical appliances such as a fridge, microwave, toaster or kettle
- Debt advice
- Helping you to manage your money better
- Banking and saving with Rainbow Saver Credit Union
- Housing and employment advice

If you are provided with help and support through PCAS, please be aware that we will share your information with other partner agencies in order to signpost you to the appropriate organisations for further long term support.

Where do I go for help?

- Emergency food and furniture are provided through a voucher system issued by a number of different agencies in the city. **Please contact one of the agencies listed on the reverse of this leaflet for further information.**
- For advice around debt, housing, employment, emergency heating/lighting, emergency electrical appliances or for any general enquiries, please contact **Citizens Advice Bureau** on pcas@peterboroughcab.org.uk 0844 4994120 or in person at 16-17 St Marks Street, Peterborough PE1 2TU.



Who can help with referrals for emergency food or furniture?

Cross Keys Homes	01733 385000
Accent Nene Housing	01733 295400
Axiom Housing	01733 347135

(If you are a tenant of one of the above landlords)

Citizens Advice Bureau	0844 4994120
Peterborough City Council	01733 747474
British Red Cross	01733 557472
Aspire Drug Treatment Service	0800 1114354
Drinksense	01733 555532
Women's Aid	01733 894455

Other useful contacts

Rainbow Saver (for advice around budgeting and saving)
3 Cattlemarket Road, Peterborough, PE1 1TW

Peterborough and Fenland Mind (advice and support for people with mental health issues) 01733 758211

Dial Peterborough (advice and support for people with physical disabilities) 01733 265551

Age UK – (advice and support for people aged over 55) 01733 564185

Care and Repair (an agency which assists disabled, aged and vulnerable people to access funding for work in their home) 01733 863895

Department for Work and Pensions (for information on job seekers allowance and other benefits) 0845 6088603

Connexions (for information and advice aimed at young people up to 19 year olds) 01733 864500



SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 5
17 JUNE 2013	Public Report

Report of the Executive Director of Strategic Resources

Contact Officer(s) – Richard Godfrey, ICT & Transactional Services Partnership Manager

Contact Details – richard.godfrey@peterborough.gov.uk / tel 01733 317989

UPDATE ON SUPERFAST BROADBAND IN RURAL AREAS

1. PURPOSE

- 1.1 The purpose of this paper is to provide the Commission for Rural Communities Committee with an update on Superfast Broadband in Rural Areas following a request made by your Committee.

2. RECOMMENDATIONS

- 2.1 The Commission for Rural Communities Committee are requested to endorse the work undertaken as part of Connecting Cambridgeshire to deliver Superfast broadband.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The link to the Sustainable Community Strategy is by helping in ‘delivering substantial and truly sustainable growth’.

4. BACKGROUND

- 4.1 Cambridgeshire County Council and Peterborough City Council are the lead authorities responsible for delivering the Connecting Cambridgeshire project. The council is working in partnership with district councils, the Greater Cambridgeshire and Greater Peterborough Enterprise Partnership and key partners in business, health and education who belong to the Broadband Delivery Group. Connecting Cambridgeshire is aiming for at least 90% of homes and businesses across Cambridgeshire and Peterborough to have access to superfast broadband with speeds of 25Mbps or more and a minimum speed of 2Mbps for the remaining 10% of premises by 2015.
- 4.2 Following a competitive procurement process Connecting Cambridgeshire signed a contract with BT in March 2013. The contract means that Peterborough and Cambridgeshire will have some of the best fibre broadband in the country by 2015.
- 4.3 Connecting Cambridgeshire is working closely with BT to ensure that the roll-out of better broadband starts as soon as possible but that it is undertaken in the most cost effective manner to ensure best use of public money.
- 4.4 The roll-out will involve upgrading over 100 telephone exchanges and installing many new cabinets across Peterborough and Cambridgeshire.
- 4.5 Parishes/areas under consideration for the first phase of the roll-out, where people may see some activity over the coming months are detailed in the maps in Appendix A and Appendix B.

- 4.6 The first phase of the roll-out is scheduled to deliver connectivity to a number of premises from December 2013 through to June 2014. Broadband services from a range of internet service providers will be available to premises on a rolling basis during this period.
- 4.7 Further details of the first and subsequent phases of the roll-out plan will be announced at regular intervals from September 2013 as BT deployment planning is completed.
- 4.8 Combined with existing commercial broadband provision, 98 per cent of homes and businesses across the county can expect to have access to fibre-based broadband by the end of the contract.
- 4.9 The Connecting Cambridgeshire website will be updated in the coming months to include a map and Parish Checker allowing residents to find out how their area fits in to the programme, and what they can do to promote the benefits of better broadband and help more people get online.

5. KEY ISSUES

- 5.1 Superfast broadband will help to boost growth and create jobs, improve our health and make life easier, learn new skills for success and support people who need it.

6. IMPLICATIONS

- 6.1 Connecting Cambridgeshire is a city-wide project and as such there are no implications for any individual Ward.

7. CONSULTATION

- 7.1 As part of the procurement process notices were placed in the local press. There is a regular Member Officer Working Board which will receive updates on the Superfast broadband project.

8. NEXT STEPS

- 8.1 A further update report can be presented to the Commission for Rural Communities Committee at an agreed date in the future. Monitoring of the Connecting Cambridgeshire project will continue through the Member Officer Working Board.

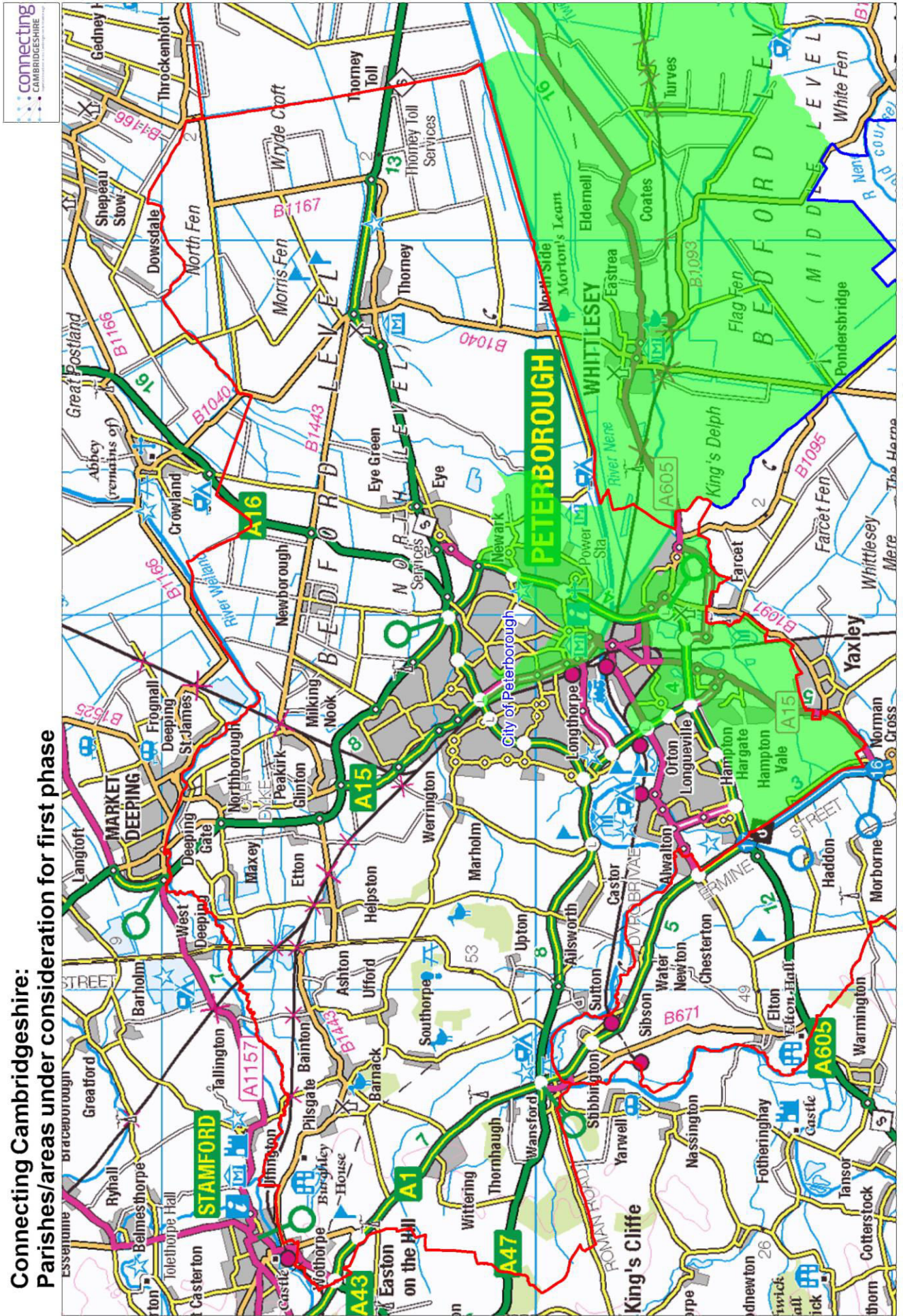
9. BACKGROUND DOCUMENTS

- 9.1 There were no background documents used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985.

10. APPENDICES

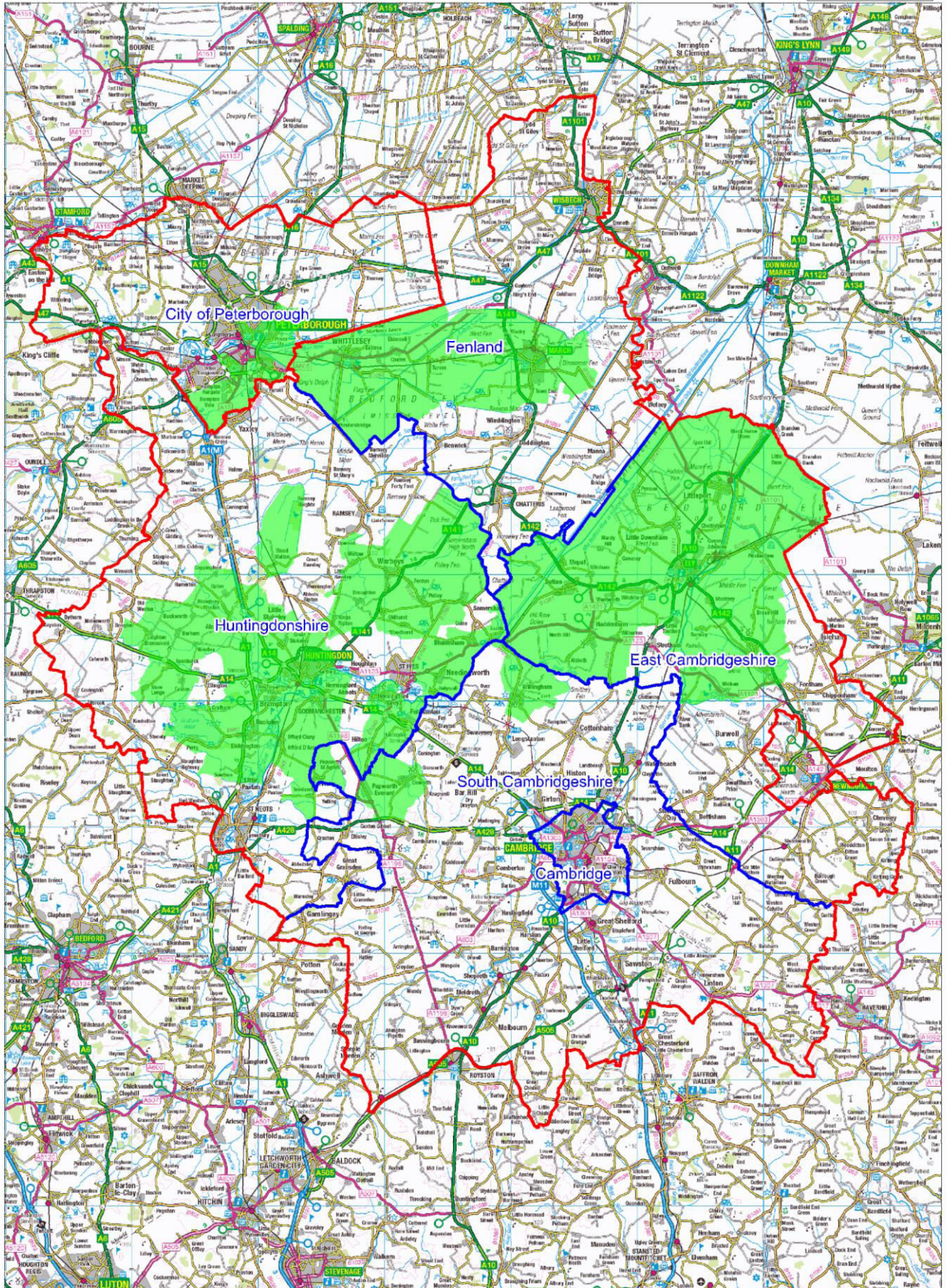
- 10.1 Appendix A
- 10.2 Appendix B

**Connecting Cambridgeshire:
Parishes/areas under consideration for first phase**



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Connecting Cambridgeshire: Parishes/areas under consideration for first phase



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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 6
17 JUNE 2013	Public Report

Report of the Executive Director of Adult Social Care

Contact Officer – Nick Blake Head of Commissioning – Older People, Physical Disabilities, Sensory Impairment, HIV/Aids and Carers
Contact Details – 01733 452486, nickolas.blake@peterborough.gov.uk

USE OF HOMECARE MONITORING SYSTEM - UPDATE

1. PURPOSE

- 1.1 The Scrutiny Commission for Rural Communities has requested an update report on the use of electronic homecare monitoring.

2. RECOMMENDATIONS

- 2.1 The Scrutiny Commission for Rural Communities is asked to note and comment on the contents of this report.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The provision of adult social care supports the deliver of the key outcome *Creating opportunities – tackling inequalities*, specifically in relation to improving health and supporting vulnerable people.
- 3.2 Community based social care also supports the key outcome to *Create strong and supportive communities* in terms of empowering local communities and supporting people to engage in and be part of their local community.

4. BACKGROUND

- 4.1 The Scrutiny Commission for Rural Issues requested a report from the Adult Social Care commissioning team on access to homecare for people living in rural areas. This report was presented to the Scrutiny Commission on 13 September 2012.
- 4.2 The report covered a range of issues detailing the Adult Social Care Department's commitment to ensuring equity of access to support in rural areas through:
- supporting access to homecare through enhanced hourly rates in rural areas
 - the use of Direct Payments to enable the employment of local personal assistants to provide support
 - the plans to monitor homecare delivery through electronic monitoring systems.
- 4.3 The Scrutiny Commission requested an update on the implementation of electronic homecare call monitoring; this report seeks to provide that update.

5. KEY ISSUES

- 5.1 Electronic call monitoring systems record information on homecare calls by logging when a call starts, when it ends and which worker provided the support. This means it is possible to

monitor whether people are receiving their planned support at the expected time and for the expected duration. This means that any short fall or increase in expected support can be identified and responded to.

- 5.2 Concerns have been raised in relation to people living in rural areas not receiving the expected support due to care workers cutting calls short to enable them to travel between calls. Electronic call monitoring would enable the Council to monitor whether this was a particular issue for people living in rural areas.
- 5.3 Implementation of electronic call monitoring systems is required for all homecare providers accepted onto the Council's Independent Living Support Services (ILSS) framework contract. This was included as a clause in all contracts but was not invoked until May 2012 with the expectation that ECM systems would be implemented by October 2012.
- 5.4 Fifteen of eighteen providers had successfully implemented ECM systems by 1 October; the remaining three providers were able to fully implement systems by 1 January 2013.
- 5.5 Ongoing work has been undertaken to ensure that invoices and call information provided by home care agencies is accurate and makes use of the ECM system information. Compliance with ECM requirements is now being pro-actively monitored by the ASC Contracts Team.
- 5.6 From April 2013 ECM data is being used to review home care invoices and to check calls are being delivered. The implementation of the new framework case management system and ongoing development of data reporting means that it will be possible to compare activity against commissioned care calls for people living in rural areas and across the City.

6. CONSULTATION

- 6.1 The Council will be consulting with providers and service users as part of a review of the implementation of ECM.

7. NEXT STEPS

- 7.1 ECM reports show that calls are being delivered and that where these are cut short there are reported reasons for this, however, data quality is an issue. Planning for audits of provider call monitoring systems will be developed over the coming six months. To ensure that ECM reports are accurate it is important that audits are included as part of contract compliance monitoring.
- 7.2 The Council will be reviewing the implementation of ECM and using this information to inform further development, in particular reviewing the formatting of reports will enable more effective analysis of the data.
- 7.3 The ILSS homecare framework is being retendered; ECM requirements will be included within the new contracts. ECM data will be used to baseline quality standards and reporting requirements within the new contracts.

8. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 None used.

9. APPENDICES

- 9.1 There are no appendices to this report.

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 7
17 JUNE 2012	Public Report

Report of the Solicitor to the Council

Contact Officer – Paulina Ford, Senior Governance Officer, Scrutiny
Contact Details – (01733) 452508 or email paulina.ford@peterborough.gov.uk

REVIEW OF 2012/2013 AND WORK PROGRAMME FOR 2013/14

1. PURPOSE

- 1.1 To provide the Commission with a review of the work undertaken during 2012/13 and to develop a work programme for 2013/14.

2. RECOMMENDATIONS

- 2.1 That the Commission considers the 2012/2013 year in review and makes recommendations on the future monitoring of these items where necessary.
- 2.2 That the Commission determines its priorities, and develops a work programme for the forthcoming year.

3. REVIEW OF 2011/12

- 3.1 The Scrutiny Commission for Rural Communities was established by Council at its annual meeting on 18 May 2009. During the year 2012/2013, the Commission considered the following issues:

Information / Update

- Review of 2011/12 and Future Work Programme
- Superfast Broadband – Update
- Making Villages Energy Sustainable

Monitoring / Calling to Account

- Funding For Rural Areas
- Overview of Emerging Changes to Planning Obligations (S106/POIS) and Details About a Proposed New Development Levy for Peterborough (Community Infrastructure Levy – CIL)
- Community Action Plans – Update
- Housing Allocation in Rural Areas
- New Street Lighting in Rural Areas
- Flood Management
- Community Safety
- Bus Services in Rural Areas
- Disability Issues in Rural Areas
- Primary The Provision of Carers in Rural Areas
- Care in Rural Areas

Policy / Plans / Consultation

- Budget 2013/14 and Medium Term Financial Plan

- 3.2 For the information of the Commission, copies of the recommendations made during the year are attached at Appendix 1.

4. WORK PROGRAMME 2013/14

4.1 In accordance with the Constitution, the Commission is responsible for setting its own work programme in line with the Council's key priorities and the Commission's remit.

4.2 The Commission's remit is:

- a) The Commission shall comprise 7 members and not more than 4 non-voting co-opted members.
- b) A member of the Cabinet shall not be appointed to the Commission.
- c) The quorum shall be 4 voting members.
- d) To discharge overview and scrutiny functions, excluding call-in, in relation to any area within the remit of the Scrutiny Committees which has potential for significant impact on the rural communities of Peterborough.
- e) To scrutinise the agencies, mechanisms and processes involved in delivering services to rural communities.
- f) To contribute to the development of policies, strategies and plans in relation to the delivery of services to rural areas.
- g) To advise on and monitor crime and disorder issues in rural areas.
- h) To establish time limited working groups to undertake specific enquiries.
- i) To consider any appeals from petition organisers who are not satisfied with the outcome of the Council's consideration of their petition.

4.3 A draft work programme which shows the items which are currently scheduled along with items carried over from last year is attached at Appendix 2.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

5.1 Minutes of the Scrutiny Commission for Rural Communities held on 18 June, 16 July, 17 September, 19 November 2012 and 14 January, 6 February and 26 March 2013.

6. Appendices

6.1 Appendix 1 - Recommendations made during 2012/2013
Appendix 2 – Draft Work Programme 2013/14

**SCRUTINY COMMISSION FOR RURAL ISSUES
RECOMMENDATIONS MADE DURING 2012/2013**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
17 SEPTEMBER 2012			
Provision of Carers in Rural Areas	The Commission recommends that the Council encourage and promote local carers to come together to work pro actively to increase direct payment care provision in rural areas.	Nick Blake /Tim Bishop	<p>The recommendation has been taken forward by the Adult Social Care Department in line with departmental priorities to promote and support people to maintain their independence and delivering a personalised approach to care. The Council will be promoting and supporting the uptake of Direct Payments with the aim for Direct Payments to be the favoured way for people to receive their Personal Budget. A particular focus will be given to rural areas through the following approaches:</p> <ul style="list-style-type: none"> • The Commissioning team will be reviewing service provision and availability of services across all service user groups. • Support options available through Direct Payments in rural areas will be covered through this work with a view to supporting the development of services where gaps exist. • Direct Payments as an option to meet eligible need is discussed by social care staff as part of assessment and support planning, this will be picked up as a specific issue to cover at review for all services users living in rural areas over 2013/2014. • Improving and supporting access to Personal Assistants funded through Direct Payments will be part of the development of information and advice systems

**SCRUTINY COMMISSION FOR RURAL ISSUES
RECOMMENDATIONS MADE DURING 2012/2013**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
Disability Issues in Rural Areas	<p>The Commission recommends that before the Council agrees planning permission for commercial developments it ensures that provisions for disabled people have been taken into account and that Equality Impact Assessments have been conducted. If the development was found to be inaccessible to disabled people, planning permission should not be granted.</p> <p>The Commission recommends that Directors of Services should submit updates on Equality Impact Assessments undertaken to the relevant Committee for consideration.</p>	<p>Simon Machen</p> <p>Kim Sawyer</p>	<p>and resources, including reviewing the development of a personal assistant register.</p> <ul style="list-style-type: none"> The ASC Commissioning Team will be working with the Direct Payment Support Service over 2013/2014 to develop and deliver a programme of engagement with Direct Payment recipients and Personal Assistants to promote access to Personal Assistants over 2013/2014. <p>Nick Harding Development Management Group Manager suggested that the Commission reconsider the matter as the proposal duplicated the existing provisions in operation under the building control regime.</p> <p>The requirement to carry out equality impact assessments changed with David Cameron's announcement in November 2012 that the government was calling time on equality impact assessments (EIA). Brandon Lewis (the Parliamentary Under-Secretary of State at the Department for Communities and Local Government (DCLG)) then wrote to all leaders and chief executives of local authorities confirming some of the key points made by the Prime Minister.</p>

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
			<p>The letter sent on 21 December 2012:</p> <p>Confirms the guidance provided by the Government Equalities Office (GEO) to Whitehall departments that EIAs:</p> <ul style="list-style-type: none"> • are not, and never have been a legal requirement; and • can be resource intensive and take staff away from planning and delivering public services. <p>Informs local authorities that the GEO guidance applies to them and that they should use their judgement to pay due regard to equality (a duty that is imposed under section 149 of the Equality Act 2010 (EqA 2010)) without having to resort to time-consuming, tick-box exercises at the end of a decision-making process. It is key for local authorities to take a proportionate, timely approach to assessing equality at the outset and also to ensure that there is an audit trail of that process.</p> <p>So there is no longer any legal obligation to carry out a formal EIA under section 149 of the EqA 2010. However, local authorities have generally been concerned that without the assessment there is no means of demonstrating compliance with the public sector equality duty (PSED).</p> <p>Where does that leave the Council? The approach that is favoured by the Equality and Human Rights Commission (EHRC) (and indeed has been advocated by the courts in various decisions over the years as good practice) is that</p>

**SCRUTINY COMMISSION FOR RURAL ISSUES
RECOMMENDATIONS MADE DURING 2012/2013**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
			<p>Councils should undertake an analysis of the effects on equality of a particular decision. This is therefore done within the report which is referred to members for decision. Our report template seeks to ensure that all the legal implications of the decision, including the requirement to comply with the PSED (and how the decision does in fact deal with the PSED), is dealt with in the body of the report. If members are dissatisfied that the report adequately deals with the PSED they should either make further enquiries at the meeting or refer the decision back to the relevant officer until members are satisfied that the duty has been addressed.</p> <p>That is a very long way of saying that Councils may not always carry out a separate assessment. The important issue is that the equality duty has been addressed before the decision is made. This should be done in the report.</p>
19 November 2012			
Consultation on the Draft Common Housing Allocations Policy	The Commission recommends that the Cabinet Member for Housing, Neighbourhoods and Planning investigates the feasibility to grant additional preference within rural areas to housing applicants of substantive and long standing Village connections.	Cllr Hiller	Cabinet considered the report and RESOLVED to: Note and agree the proposed Common Housing Register Allocations Policy and to agree for the proposed policy to be presented to full council for agreement and adoption. Review the Policy but not include the awarding of additional preference – this would not promote full discussion and debate of the policy.

**SCRUTINY COMMISSION FOR RURAL ISSUES
RECOMMENDATIONS MADE DURING 2012/2013**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
14 January 2013			
<p>Provision of Primary Care in Rural Areas</p>	<p>The Commission recommends that the Scrutiny Commission for Health Issues look into the provision for Community First Response and first aid provision in rural areas.</p>	<p>Scrutiny Commission for Health Issues</p>	<p>The following response was received from the Scrutiny Commission for Health Issues.</p> <p>The Scrutiny Commission for Health Issues at its meeting on the 23 January 2013 was able to ask officers from the East of England Ambulance Service who were in attendance at the meeting about the provision for Community First Response and first aid provision in rural areas. The following information was provided.</p> <p>The Community First Response groups in and around the Peterborough area are:</p> <ul style="list-style-type: none"> . Whittlesey (Eastrea and Turves) - 10 members . Yaxley - 5 members . Wittering- 6 members . (north Cambs includes March – 5 members . Doddington - 4 members . Chatteris - 3 members <p>Some of the Community First Responders are still going through training.</p>

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APPENDIX 2
APPENDIX 2

DRAFT SCRUTINY COMMISSION FOR RURAL COMMUNITIES
WORK PROGRAMME 2013/14

Updated: 3 May 2013

Meeting Date	Item	Progress
17 June 2013 <i>Draft report 30 May</i> <i>Final report 6 June</i>	Review of 2012/13 and Future Work Programme	
	To review the work undertaken during 2011/12 and to consider the future work programme of the Committee	
	Contact Officer: Paulina Ford	
	Update on Superfast Broadband	
15 July 2013 <i>Draft report 27 June</i> <i>Final report 4 July</i>	Contact Officer: Richard Godfrey	
	Use of the Homecare Monitoring System – Update	
	Contact Officer: Nick Blake	
	Impact of the Welfare Reform on Rural Areas	
15 July 2013 <i>Draft report 27 June</i> <i>Final report 4 July</i>	Contact Officer: Leonie McCarthy	
	Clinical Commissioning Group – Plans for the Rural Areas	
15 July 2013 <i>Draft report 27 June</i> <i>Final report 4 July</i>	Contact Officer:	
	Disability Issues in Rural Areas – Update	

APPENDIX 2

Meeting Date	Item	Progress
	<p>Contact Officer: Leonie McCarthy First Response Groups in Rural Areas</p>	
	<p>Contact Officer: Support for the Development of Community Centres and Village Halls in Rural Areas</p>	
	<p>Contact Officer: Julie Rivett</p>	
<p>16 September 2013</p>	<p>Local Flood Risk Management Draft Strategy</p>	
<p><i>Draft report 29 Aug</i></p>		
<p><i>Final report 5 Sept</i></p>	<p>Contact Officer: Julia Chatterton Solar and Wind Farms</p>	
	<p>Contact Officer:</p>	
<p>18 November 2013</p>	<p>Educational Attainment in Rural Areas</p>	
<p><i>Draft report 31 Oct</i></p>		
<p><i>Final report 7 Nov</i></p>	<p>Contact Officer: Jonathan Lewis</p>	

APPENDIX 2

Meeting Date	Item	Progress
<p>13 January 2014 Draft report 24 Dec Final report 2 Jan</p>	<p>British Transport Police</p> <p>Contact Officer: Cambridgeshire Constabulary</p> <p>Contact Officer:</p>	
<p>8 or 20 January 2014 (Joint Meeting of the Scrutiny Committees and Commissions) 1 April 2014</p> <p><i>Draft report 14 March</i> <i>Final report 21 March</i></p>	<p>Budget 2013/14 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2014/15 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	

Items to be programmed in:

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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 8
17 JUNE 2013	Public Report

Report of the Solicitor to the Council

Report Author – Paulina Ford, Senior Governance Officer, Scrutiny

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

NOTICE OF INTENTION TO TAKE KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Notice of Intention to Take Key Decisions.

2. RECOMMENDATIONS

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Notice of Intention to Take Key Decisions is attached at Appendix 1. The Notice contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken. No new decisions have been taken.
- 3.2 The information in the Notice of Intention to Take Key Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Notice is published fortnightly any version of the Notice published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Notice of Intention to Take Key Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Notice of Intention to Take Key Decisions

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PETERBOROUGH CITY COUNCIL'S NOTICE OF INTENTION TO TAKE KEY DECISIONS

PUBLISHED: 16 MAY 2013

APPENDIX 1

NOTICE OF INTENTION TO TAKE KEY DECISIONS

In the period commencing 28 days after the date of publication of this notice, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual cabinet member, the name of the cabinet member is shown against the decision, in addition to details of the councillor's portfolio. If the decision is to be taken by the Cabinet, it's members are as listed below:
Cllr Cereste (Leader); Cllr Lee (Deputy leader); Cllr Scott; Cllr Holdich; Cllr Hillier; Cllr Seaton; Cllr Fitzgerald; Cllr Dalton; Cllr Walsh.

This Notice should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis. Each new notice supersedes the previous notice and items may be carried over into forthcoming notices. Any questions on specific issues included on the Notice should be included on the form which appears at the back of the Notice and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

Whilst the majority of the Executive's business at the meetings listed in this Notice will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies this is indicated in the list below. A formal notice of the intention to hold the meeting, or part of it, in private, will be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

You are entitled to view any documents listed on the notice, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483), e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executive/decisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Notice, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this notice.

PREVIOUSLY ADVERTISED DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	MEETING OPEN TO PUBLIC	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (IF ANY OTHER THAN PUBLIC REPORT)
<p>Moy's End Stand Demolition and Reconstruction - KEY/03APR/12 Award of Contract for the Demolition of the Moy's End Stand and Reconstruction</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Internal and External Stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterboro.ugh.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterboro.ugh.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

Rolling Select List - Independent Fostering Agencies - KEY/01 JUL/12 To approve the list for independent fostering agencies.	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders as appropriate.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.
Clare Lodge Service Review Outcome - KEY/13NOV12/06 To approve the outcome of the service review of Clare Lodge Secure Unit.	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities	Internal and External Stakeholders as appropriate.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.
Residential Approved Provider List - KEY/13NOV12/08 Create a compliant Approved Provider List for Residential units for children and young people.	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders as appropriate.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.
Future of Children's Play Services - KEY/13NOV12/09 To determine the future of Play Services in the city	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities.	To be undertaken with key stakeholders.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk	It is not anticipated that there will be any further documents.

<p>Care and Repair Framework Agreement - KEY18DEC12/01 To approve a framework agreement and schedule of rates to deliver disabled facility grant work. specifically providing disabled access to toilet and washing facilities and associated work in domestic properties.</p>	<p>Councillor Peter Hiller Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>N/A</p>	<p>Strong and Supportive Communities</p>	<p>Relevant Internal Departments.</p>	<p>Russ Carr Care & Repair Manager Tel: 01733 863864 russ.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Award of Contract for the 413 Bus Service - KEY27DEC12/01 Award of Contract for Route 413 (Maxey to City Centre) from 1 April 2013.</p>	<p>Councillor Peter Hiller Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>N/A</p>	<p>Sustainable Growth</p>	<p>Relevant internal departments and external stakeholders.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Environment Capital Action Plan - KEY24JAN13/02 Approve the Plan for public consultation.</p>	<p>Cabinet</p>	<p>YES</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Four week public consultation.</p>	<p>Charlotte Palmer Climate Change Team Manager charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Fletton Parkway Junction 17 to 2 improvement scheme - KEY24JAN13/07 To agree funding is brought forward between 2012 and 2015 in Medium Term Financial Strategy and the contract awarded for the works.</p>	<p>Councillor Peter Hiller, Councillor David Seaton Cabinet Member for Housing, Neighbourhoods and Planning, Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

Sale of Craig Street Car Park - KEY/25MAR13/01 To approve the sale of land known as Craig Street Car Park.	Councillor David Seaton Cabinet Member for Resources	N/A	Sustainable Growth and Environment Capital	Relevant Internal and External Stakeholders and ward councillors.	David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Short Breaks Service - KEY/08APR13/01 Approval to award a contract for the provision of short break services for families with children and young people with disabilities.	Councillor Sheila Scott OBE Cabinet Member for Children's Services	N/A	Creating Opportunities and Tackling Inequalities	Relevant internal departments.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Peterborough Highway Services 2013-2023 - KEY/18APR13/01 To approve the preferred bidder and award the contract for Peterborough Highway Services.	Councillor Peter Hiller Cabinet Member for Housing, Neighbourhoods and Planning	N/A	Sustainable Growth and Environment Capital	Relevant Internal and External Stakeholders.	Andy Tatt Transport and Engineering Group Manager Tel: 01733 453469 andy.tatt@peterborough.gov.uk	It is not anticipated that there will be any further documents.
The Expansion of Gladstone Primary School onto the site of the Gladstone Community Centre - KEY/18APR13/02 Award of Contract for the Expansion of Gladstone Primary School on the site of the Gladstone Community Centre.	Councillor David Seaton, Councillor John Holdich OBE Cabinet Member for Education, Skills and University, Cabinet Member for Resources	N/A	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders, ward councillors and public.	Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk	It is not anticipated that there will be any further documents.

<p>Passenger Transport - Subsidised Service Provision - KEY/30MAY13/02 To decide on the level of subsidised services to be provided by Peterborough City Council from the 1st of October 2013 in line with the revised budget allocation.</p>	<p>Cabinet</p>	<p>Yes</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Cross-group working group.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Energy Performance Contract (EnPC) - KEY/30MAY/13/03 To award the contract for the provision of energy efficiency services for the council's property portfolio including Schools.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development, Business Engagement and Environment Capital</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant Internal Departments</p>	<p>John Harrison Executive Director-Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Governance Services
Policy and Research
Economic and Community Regeneration
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Strategic Improvement
Strategic Property
Waste
Customer Services
Business Support
Shared Transactional Services
Cultural Trust Client

CHILDREN'S SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Safeguarding, Family & Communities
Education & Resources
Strategic Commissioning & Prevention

OPERATIONS DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management, Passenger Transport)
Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Tourism)
Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion, Neighbourhood Management)
Operations Business Support (Finance)

ADULT SOCIAL CARE Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Care Services Delivery (Assessment & Care Management; Integrated Learning Disability Services and HIV/AIDS; Regulated Services)
Strategic Commissioning (Mental Health & Integrated Learning Disability; Older People, Physical Disability & Sensory Impairment; Contracts, Procurement & Compliance)

Quality, Information and Performance (Performance & Information; Strategic Safeguarding; Business Support & Governance; Business Systems Improvement; Quality and Workforce Development)

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